



# VACANCY ANNOUNCEMENT

***The Department of Health has a career opportunity for qualified candidates for the following position:***

Title <b>Health Science Specialist [Unclassified]</b>			Salary <b>S98 TBD</b>
Posting Number <b>183-22</b>	Position Number <b>944442</b>	Number of Positions <b>1</b>	Posting Period * From: <b>02/15/2022</b> To: <b>03/01/2022</b>
Location: <b>Division of Epidemiology, Environmental and Occupational Health Vaccine Preventable Disease Program 135 E. State Street, 1st Floor Trenton, NJ 08625</b>			Scope of Eligibility/Open to: <b>Applicants who Meet the Requirements</b>
<b>GENERAL DESCRIPTION</b>			
<p>Under general direction of an executive official or higher, this position will be responsible for managing, planning, developing and implementing public health programs focused on vaccine program management. Develops program activities, and supervises staff engaged in conducting vaccine program management and stewardship activities. coordinates the research program with other programs within and outside of the agency as appropriate; does other related duties. Responsible for managing the team focusing on vaccine program management and stewardship to bolster program activities surrounding vaccine preventable disease and disease transmission. Oversees various activities including hiring new team members, managing the various grants, overseeing grant-related projects/milestones, guiding investigations and research, and overseeing outreach to state/federal partners including the CDC Immunization Cooperative Agreement. Exercises administrative, scientific, and technical supervision over personnel engaged in conducting projects and grant-related deliverables. Administers disease program activities including surveillance projects, research studies, training, prevention and fieldwork. Directs staff responsible for the implementation of program activities. Establishes and maintains liaison and cooperative working relationships with federal agencies providing financial support and administrative guidance to promote communicable disease health and vaccine preventable disease program services.</p> <p><b>NOTE:</b> Preference will be given to those candidates who have extensive experience with grant writing to secure program funding; progress reports for grants; extensive experience in communicable disease detection, prevention and control methods; knowledge of New Jersey regulations and administrative codes; over five years public health experience; more than two years in supervisory capacity.</p>			
<b>REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)</b>			
<p><b>EDUCATION:</b> A Doctorate from an accredited college or university in a discipline appropriate to the position.</p> <p><b>EXPERIENCE:</b> Four (4) years of experience in an area appropriate to the position.</p> <p><b>NOTE:</b> A Master's degree in a discipline appropriate to the position plus an additional two (2) years of experience as specified above may be substituted for the Doctorate.</p> <p><b>LICENSE:</b> Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility is necessary to perform the essential duties of the position.</p>			
<b>IMPORTANT FILING INSTRUCTIONS</b>			
<p>If interested in this position, you can reply in one of two ways:</p> <ul style="list-style-type: none"> <li>Forward the required documents electronically to: <b>PSTEEOH@doh.nj.gov</b></li> <li>Mail the required documents to: <b>Steven Bors, Executive Assistant 4 Epid., Environmental and Occupational Health Reference Posting #183-22 New Jersey Department of Health PO Box 369 Trenton, NJ 08625-0369</b></li> </ul> <p><b>Required documents:</b></p> <ul style="list-style-type: none"> <li>cover letter</li> <li>resume</li> <li>completed application, found at: <a href="http://www.nj.gov/health/forms/dpf-663.pdf">http://www.nj.gov/health/forms/dpf-663.pdf</a></li> </ul> <p><i>* Responses received after the closing date MAY be considered if the position is not filled.</i></p>			

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
  - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
  - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
  - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
  - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
  - **The New Jersey Department of Health is an Equal Opportunity Employer.**
  - *RESUME NOTE: Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.*